# Youth Emergency Services, Inc. 905 N. Gurley Ave, Gillette, WY 82716

21st Century Community Learning Centers Grant Funds

## **Memorandum of Agreement**

This document constitutes an Agreement by and between the Campbell County School District #1 Rawhide Elementary School and the Youth Emergency Services, Inc. (Y.E.S. House) of Gillette, Wyoming

**WHEREAS** the parties to this Agreement endorse the goals and mission of the 21<sup>st</sup> Century Community Learning Centers guidelines and the Learn and Grow Program that is funded by the 21<sup>st</sup> CCLC grant. To successfully implement Learn and Grow, the program's partners must have access to a coordinated system that is community-based and school-based.

**THEREFORE** be it agreed that each partner agency will fulfill the duties specified below.

# Youth Emergency Services, Inc. (Y.E.S. House)

- Open to 45 kids a day; open enrollment for students; drop in basis, 1 to 5 days a week.
- Monday through Friday, 7:00am to 8:30am and 3:30pm-6:30pm (parents pick up between 4:50 and 6:30) during school year.
- Schedule on early release days; 1:30pm-5:30pm.
- No afterschool program on snow days.
- 7:30am-5:30pm on Professional Days. These sessions will be held at the Redemption Church

• Regular school days	7:00a.m8:30 a.m.
	3:30 p.m 6:30 p.m.
No school days (student vacations)	7:30 a.m 5:30 p.m.
Summer: Monday-Friday	7:30 a.m. – 5:30 p.m.

\* Any release for inclement weather at school sites will be observed

#### Learn and Grow 2021 Vacation Days – Days of no service

Memorial Day Fourth of July observed Labor Day Thanksgiving Day Christmas Day Observed New Years Day Observed

- Provide a meal at 6pm; snacks and clients supplies.
- Provide 2 staff.
- Learn and Grow staff will be responsible for cleaning all areas that are utilized by the program.
- Ensure students do not go into other parts of the building not designated for use by the Learn and Grow program.
- Offer the STEM-focused curriculum
- Learn and Grow will incorporate homework, academics, reading, character building, leadership, nutrition, and physical activity.
- Communication log will be utilized between home, school, and afterschool program when necessary.

## Campbell County School District #1, Rawhide Elementary

- School will provide access to classroom, lunch room/commons area for 6pm meal, playground, gym, and key/fob to access building.
- School will maintain proper insurance (professional liability, general and property).
- School will provide storage space for supplies, room for storage containers (3 large).
- School staff may help mentor students and/or facilitate activities as available or interested.
- No program fees will be charged to families.
- School will provide all cleaning materials.
- School will provide the time for their teachers to complete 21 CCLC reports, and data submission to WDE.
- The CCSD staff will gather and keep the required statistics and evaluation data for the grant evaluator. As in compliance with the 2021 GPRA measures, CCSD staff will provide information on student success and growth. This information will be kept anonymous and is for the purpose of understanding program efficacy.
- CCSD staff will communicate with the Learn and Grow staff to provide academic progress information using PowerSchool, emails, and progress reports.

Signature	Date	
Ryan Anderson, Executive Director		

Signature	Date
Bertine Bahige, Principal	

All parties agree to continue to be represented in this group. The group will be responsible for modifying and amending this Agreement. They will address problems and issues as identified.

**IN WITNESS THEREOF,** the parties have caused their duly authorized representative to execute this Agreement.